



HELMINGHAM PARISH COUNCIL GRANTS & DONATIONS POLICY

Prepared by: Parish Clerk
Adopted by Resolution of : Helmingham Parish Council on 28th May 2025
Date of Next Review: May 2026

Introduction

Section 137 of the Local Government Act 1972 provides the Council with the power to give grants to Organisations for the direct benefit to the community.

The maximum sum set aside each financial year for grants & donations, is governed by the advised limit per elector in each financial year.

All applications must be made in writing (preferably via email) and submitted to the Clerk.

All donation applications must be decided by full Council.

The Council must satisfy itself that the donation will benefit the area and a significant number of residents. Ideally there should be clear evidence of local need or demand for the proposed activity.

Donations Conditions

Donations will not be awarded to individuals.

Donations will not be made retrospectively.

Donations will not be awarded to fund activities of a political nature, nor activities considered to be the responsibility of the Principal Authority.

Donations will not be awarded to organisations that make, or attempt to make, profit for the benefit of members or owners over and above revenue expenditure, e.g., running costs, staff costs, premises maintenance and general overheads.

Organisations applying for a donation should be properly constituted, with appointed officers.

Donations will be awarded on the assumption that other sources of income have been sought. Normally up to a maximum of 50% matched funding proposals will be considered to show that efforts are being made by the applicants

Donations will only be considered accompanied by sufficient and appropriate documentation which may require inclusion of financial records. If there is insufficient documentary evidence the application will not be considered

The donation must be used for the purpose for which the application was made. If the organisation awarded funding is unable to use the donation for the stated purpose, monies must be returned to the Council.

All donations are awarded at the Parish Council's discretion. The Council's decision is final and there is no right of appeal.