



HELMINGHAM PARISH COUNCIL

All Councillors are reminded of their obligations under the Code of Conduct Regulations.

Minutes of the Meeting held on Friday 12th June 2026 at St Mary's Church, Helmingham

Attendance Nick Hardingham (NH) Parish & District Councillor Teresa Davis (TD) David Penny (DP)
Sarah Clare (Clerk)

Public present at the meeting: 0

FPC 26-04-01 Apologies for Absence

Lesley Clark (LC) (Chair) had sent apologies due to personal commitments.

In her absence, DP was nominated to act as Chair for the duration of the meeting by TD, NH seconded, all voted in favour and **IT WAS SO RESOLVED.**

FPC 26-04-02 Declaration of Interests

None

FPC 26-04-03 Public Forum

None

FPC 26-04-04 Minutes of previous meeting

The Minutes of the meeting held on Friday 15th May 2026 as a true and accurate record, were proposed by NH, seconded by TD and **WERE SO RESOLVED.** The Minutes were signed by the Chair and the Clerk.

FPC 26-04-05 Matters Arising and Action Points from May minutes

1. Speak to residents in the cottages on Ipswich Road about potential solutions to access bus stop safely. ONGOING
2. Ask SCC Highways for costings to put in roundels and village gates. ONGOING
3. Publish re-adopted & adopted Standing Orders & Policies on website. DISCHARGED
4. Submit and publish CIL statement. DISCHARGED
5. Submit AGAR and for External Audit and publish information as required on website. DISCHARGED
6. To distribute payments as detailed on the March 2026 Payment Schedule. DISCHARGED

FPC 26-04-06 Planning

- a) To consider planning applications that had been submitted since the last meeting:
 - i.) DC/26/02218 & 02219 – Full Planning Application & Listed Building Consent - Alterations to existing Stable yard, demolitions to 20th Century buildings, proposed building of new estate office and gardeners yard, new bin and log store, improved landscaping and pedestrian visitor access routes, new cycle storage facilities. Helmingham Hall, Helmingham Estate, Suffolk IP14 6EG

Signed L Clark (Chair) Signed S. Clare (Clerk)

Councillors had all studied the application in advance of the meeting. After discussion it was decided to **SUPPORT** the application with the following comments:

- As long as the issues raised by PROW officer and the Disability Forum are addressed and that the application meets the requirements of the Heritage Team.

NH proposed, DP seconded, all voted in favour and **IT WAS SO RESOLVED.**

b) To consider any planning applications which have been submitted since agenda published: None

c) Updates and outcomes on previous planning applications:

- i.) DC/26/00234 Proposal: Application to determine if Prior Approval is required for a proposed Change of Use of Agricultural Buildings to Dwellinghouses (C3) and for building operations reasonably necessary for conversion. Town and Country Planning (General Permitted Development) (England) Order 2015 as amended Schedule 2, Part 3, Class Q - Conversion of Gables Barn to 2no. dwellings. Gables Barn, Gosbeck Road, IP14 6EP – Prior Approval has been Given

FPC 26-04-07 Parish Council Activities & Projects

a) To consider co-option to Council - Nobody came forward for co-option. The Clerk confirmed that the website still clearly shows three vacancies, with an explanation that if sufficient volunteers were to come forward then the District Councillors would stand down to allow local people to take the positions.

FPC 26-04-08 Finance

a) To review the Financial Statement for the month, as supplied by the Clerk - The Clerk had previously circulated the Financial Statement for June. There were no queries. NH proposed acceptance, TD seconded and **IT WAS SO RESOLVED.** The Chair signed the corresponding Bank Statements to confirm the figures.

b) To agree payments as detailed on Payment Schedule - DP proposed authorisation, TD seconded and **IT WAS SO RESOLVED.** The Clerk will set up payments accordingly for NH to authorise.

FPC 26-04-09 - Matters of urgency to be brought to the attention of the Council

- a) Items for next agenda:
- Re-adoption of Councillor Code of Conduct & further policy reviews.

Items for the September Agenda – please notify the Clerk of any further items for the agenda as soon as possible and by Monday 7th September 2026 at the latest, with any accompanying paperwork ready to be circulated with the agenda upon publication.

There being no further business requiring the attention of the Parish Council, the meeting was closed at 7.05pm. The next Parish Council meeting is set for **Friday 18th September 2026** at 6.30pm, in St Mary's Church, Helmingham

Signed L Clark (Chair) Signed S. Clare (Clerk)