



**AGENDA FOR A MEETING OF HELMINGHAM PARISH COUNCIL  
TO BE HELD AT ST MARY'S CHURCH  
FRIDAY 6<sup>th</sup> MARCH 2026 at 6.30pm**

*The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.  
Members of the public are welcome at this meeting – see item 3 on agenda*

1. **Apologies for Absence**
2. **Declaration of Interests.** *To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.*
3. **Public Forum** *At the discretion of the Chairman, members of the public are invited to ask questions or make comments/representations about issues on this agenda, or to request items be put forward for consideration at future meeting. This item will be restricted to no more than 5 minutes per contribution. Members of the public are welcome to stay for the duration of meeting (with the exception of confidential matters) but may not contribute within the Parish Council meeting itself unless specifically invited to by the Chairman.*
4. **Updates from County Councillor**
5. **Update from District Councillor**
6. **Minutes of previous meeting.** *To resolve that the minutes of the Parish Council Meeting held on Friday 16<sup>th</sup> January 2026 be signed as a correct record.*
7. **Matters arising and Action Points**
8. **Planning:**
  - a. *To consider any planning applications which have been submitted since the last meeting:*
    - i) *DC/26/00234 Proposal: Application to determine if Prior Approval is required for a proposed Change of Use of Agricultural Buildings to Dwellinghouses (C3) and for building operations reasonably necessary for conversion. Town and Country Planning (General Permitted Development) (England) Order 2015 as amended Schedule 2, Part 3, Class Q - Conversion of Gables Barn to 2no. dwellings. Gables Barn, Gosbeck Road, IP14 6EP*
  - b. *To consider any planning applications that have been submitted since agenda published.*
  - c. *Updates and outcomes on previous planning application: None*
9. **Parish Council Activities & Projects**
  - a. *To consider co-option to fill vacancies on Council*
  - b. *Arrangements for Annual Parish Meeting*
10. **Finance**
  - a. *To review the Financial Statement for the month*
  - b. *Update on bank mandate changes*
  - c. *To agree payments as detailed on Payment Schedule*
11. **Feedback from External Meetings**
12. **Urgent Matters to be brought to the attention of the Council**

*Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to **raise items for future agendas**. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making*