

Helmingham Parish Council

Present:

Cllr N Hardingham
 Cllr T Davis (also acting Clerk)
 Cllr L Clark (Chair)
 Cty Cllr M Hicks
 0 Members of the Public

9-7-25

MINUTES

1. Meeting administration

- a) To consider & Approve Apologies for absence
 The Chair opened the meeting and apologies from Cllr Penny were accepted
- b) To Co-opt a Councillor
 There was noone present to co-opt
- c) To receive Declarations of interest on agenda items
 No interests were declared

2. To Approve the draft minutes of the Parish Council Meeting held on 28th May 2025 and for the Chairman to sign as a true record

- a) Matters arising from the minutes
 No matters were arising and the minutes were unanimously **AGREED** and the Chair signed them

3. Public Participation Session (To hear reports from the County Councillor, District Councillor and Comments from the Public and invited guest speakers)

County Councillor Hicks was invited by the Chair to speak. Cllr Hicks spoke about the current National Grid Pylon Plans, Changes with the Libraries and Local Government Reform, a report would be forwarded. District Councillor Hardingham had forwarded their report and no questions were asked

4. Planning & Governance Consultations

None

5. To hear an update from the Acting Clerk

See item 8

6. To hear an update from the employment panel

See item 8

7. To Discuss and Approve new Banking Mandate

See item 8

8. To Discuss & Approve Clerk to liaise with the District Council to request a CGR - due by September 2025

Item's 5, 6, 7 & 8 were taken together.

The Clerk confirmed Public Rights to view accounts had been published and had been in contact with the bank for details on how to update the signatures and has the new mandate form ready for completion by the Councillors. All Councillors discussed the current progress with SALC (Suffolk Association of Local Councils) on advertising the position of Clerk via them. It was **AGREED** that Cllr Clark and Cllr Hardingham would progress this. The new mandate was discussed, unanimously **AGREED** and completed by all ready for the Clerk to send to the bank. Individual Councillors would need to prove their identity with the bank and the number of ways to do this was discussed and agreed so that all forms would be with the bank as soon as possible.

The Councillors would be attending the Framsdon meeting on 10th July to talk about the Community Governance Review and wanting to merge, it was then unanimously **AGREED** for the Councillors to advise the Clerk of the outcome so that a response to the District Council can be made before the end of Sept.

9. Next meeting date: Wednesday 8th October 2025

10. Any matters for the next meeting to be noted

It was at this point that the Chair made a number of queries to both the District and County Councillors in respect of:-

The maintenance of the verges in the village, especially as there had been accident 2 weeks ago. Cllr Hicks confirmed he would report this and Cllr Hardingham would look at contacting the new REACT team at the District Council for those places the County Council were not responsible for. It was also noted that a local Grass Cutter had been found for future grass cutting around the village, once they had the roadside training (if needed).

Meeting Closed 8:19pm

[Redacted Signature]
 LESLEY J. CLARK.